



**The Diocese of the West, The Orthodox Church in America
Office of the Treasurer**

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January 2021 Financial Report Summary

Prepared by

Theodora Blom**1 February 2021**

I. Executive Summary

- Parish remittances are 8% of budget.
- Central Church Support from the Diocese of the West is 7% of budget.
- Stewards of the West income is 16% of budget.

II. Statement of Financial Position (Accrual Basis - Consolidated Balance Sheet)

The Consolidated Balance Sheet reflects both **unrestricted** and **restricted** fund accounts. Savings and investment account names on the detailed balance sheet report indicate the current interest rate on funds in those accounts. The following tables summarize the balances for operating and restricted funds as of January 2021, rounded to the nearest dollar.

Operating Funds	Beginning 12/31/2020	Ending 01/31/2021
Checking, Savings & Short Term Assets	\$ 760,396	\$ 760,396
Accounts Receivable (Loans, Pledges, misc.)	\$ 272,200	\$ 600,000
Other Current Assets	\$ 393	\$ 393
Prepaid Assets	\$ -0-	\$ -0-
Total Operating Assets		\$ 1,360,789
YTD Net Operating Income		\$ 22,224

Restricted Funds	Beginning 12/31/2020	Ending 01/31/2021
Pt. Reyes Loan Fund Restricted Assets	\$ 628,815	\$ 628,642
Mission Funds Restricted Assets	\$ 269,114	\$ 269,221
Scholarship Fund Restricted Assets	\$ 40,829	\$ 40,833
Charity Restricted Funds	\$ 729	\$ 379
Total Restricted Assets		\$ 939,075
YTD Net Restricted Income		\$ 655
Total Assets		\$2,299,864

III. Operating P&L Year-to-Date, Actual versus Annual Budget

Net unrestricted income at the end of January was \$ 22,224.

The percent of budget for each major category should be between 0% and 10%. YTD Operating Income is 8% of budget and Operating Expenses are 6% of budget.

IV. Point Reyes Funds Extracted Balance Sheet & P&L

The following are the beginning and ending rounded balances, rounded to the nearest dollar, for January.

Account	Beginning 12/31/2020	Ending 01/31/2021
Checking & Savings	\$ 20,946	\$ 21,290
National Securities Investment Balance	\$ 457,870	\$ 457,353
Long Term Asset (Interest Only OCCIF Loan)	\$ 150,000	\$ 150,000
Total Assets	\$ 628,816	\$ 628,643

National Securities funds are invested in short term bond funds and a money market account. The balance of the restricted cash is in a Wells Fargo savings account.

Unrealized National Securities gain/loss as of the end of January is \$ 22,434.

Current year-to-date fund Income/Expenses:

Account	2021 YTD
Investment/Savings Income	\$ 344
Pt. Reyes Sale Expenses	\$ -0-
Net Income	\$ 344

V. Mission Restricted Funds Extracted Balance Sheet and P&L

Account	Beginning 12/31/2020	Ending 01/31/2021
LCBA Savings (4.5%)	\$ 102,398	\$ 102,398
CDs	\$ 68,004	\$ 68,024
Wells Fargo Savings	\$ 65,536	\$ 65,536
Wells Fargo Cash	\$ 3,175	\$ 3,262
Short Term Assets	\$ -0-	\$ - 0-
Long Term Assets (Interest only OCCIF Loan)	\$ 30,000	\$ 30,000
Total Assets	\$ 269,113	\$ 269,220

Current year-to-date Income/Expenses:

Account	2021 YTD
Investment/Savings Interest/St Andrew Dist.	\$ 107
Expenses	\$ -0-
Net Income	\$ 107

VI. Parish Receivables

Currently 3 parishes have invoices (background checks) that are **30 days or more** past due.

Holy Theophany Orthodox Church
Holy Virgin Mary Cathedral
St. Moses the Strong Orthodox Church



Diocese of the West, OCA
Consolidated Funds Balance Sheet
as of 01/31/2021

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivalents		
1010	Checking at Wells Fargo 7933	\$96,852.56
1025	Business Savings - Capital One	\$105,666.07
1030	Oper CD 4138 - Capital One	\$12,416.87
1035	Oper CD 7176 - Capital One	\$22,258.96
1040	Oper CD 4614 - Capital One	\$21,438.77
1045	Paypal	\$39.78
Total Unrestricted Cash and Cash Equivalents		\$258,673.01
Board Designated Cash and Cash Equivalents		
1050	Scholarship CD - Columbia Bank	\$40,833.08
1055	Missions CD 5483 - Capital One	\$13,994.22
1060	Missions CD 2678 - Wells Fargo	\$27,740.71
1065	Missions CD 2686 - Wells Fargo	\$26,289.33
1070	LCBA Missions Savings 4.5%	\$102,397.94
1080	Savings-Wells Fargo 2402 0.35%	\$257,595.02
Total Board Designated Cash and Cash Equivalents		\$468,850.30
Accounts Receivable		
1115	Other Parish Receivables	\$468.80
Total Accounts Receivable		\$468.80
Other Current Assets		
1210	Saints of America' Inventory	\$392.78
Total Other Current Assets		\$392.78
Long Term Assets		
1810	200K OCCIF Loan Tranche 1 (Operating)	\$188,752.47
1815	100K OCCIF Loan Tranche 2 (Operating)	\$82,150.63
1820	150K OCCIF Loan (Pt. Reyes Funds)	\$150,000.00
1825	30K OCCIF Loan (Missions Funds)	\$30,000.00
1835	600K OCCIF Operating Loan	\$329,096.90
1850	National Securities Investment	\$457,352.82
Total Long Term Assets		\$1,237,352.82
Total Assets		\$1,965,737.71
Liabilities		
Credit Card		
2003	Bank of America Credit Card (BB)	\$175.60
2006	Bank of America Credit Card (TB)	\$126.83

Account Number	Account Name	Amount
Total Credit Card		\$302.43
Payroll Liabilities		
2050	Pension Plan Withholding	\$2,256.61
Total Payroll Liabilities		\$2,256.61
Total Liabilities		\$2,559.04
Equity		
Fund Balance		
3000	Unrestricted	\$1,008,135.91
3001	SOW Restricted Fund Balance	\$15,967.13
3002	Missions Restricted Fund Balance	\$269,221.09
3003	Pt. Reyes Restricted Fund Balance	\$628,642.35
3004	Charity Restricted Fund Balance	\$379.11
3005	Scholarships Restricted Fund Balance	\$40,833.08
Total Fund Balance		\$1,963,178.67
Total Equity		\$1,963,178.67
Total Liabilities + Total Equity		\$1,965,737.71



Diocese of the West, OCA
Operating Funds Balance Sheet
as of 01/31/2021

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivalents		
1010	Checking at Wells Fargo 7933	\$89,234.70
1025	Business Savings - Capital One	\$105,666.07
1030	Oper CD 4138 - Capital One	\$12,416.87
1035	Oper CD 7176 - Capital One	\$22,258.96
1040	Oper CD 4614 - Capital One	\$21,438.77
1045	Paypal	\$39.78
Total Unrestricted Cash and Cash Equivalents		\$251,055.15
Board Designated Cash and Cash Equivalents		
1080	Savings-Wells Fargo 2402 0.35%	\$174,745.35
Total Board Designated Cash and Cash Equivalents		\$174,745.35
Accounts Receivable		
1115	Other Parish Receivables	\$468.80
Total Accounts Receivable		\$468.80
Other Current Assets		
1210	Saints of America' Inventory	\$392.78
Total Other Current Assets		\$392.78
Long Term Assets		
1810	200K OCCIF Loan Tranche 1 (Operating)	\$188,752.47
1815	100K OCCIF Loan Tranche 2 (Operating)	\$82,150.63
1835	600K OCCIF Operating Loan	\$329,096.90
Total Long Term Assets		\$600,000.00
Total Assets		\$1,026,662.08
Liabilities		
Credit Card		
2003	Bank of America Credit Card (BB)	\$175.60
2006	Bank of America Credit Card (TB)	\$126.83
Total Credit Card		\$302.43
Payroll Liabilities		
2050	Pension Plan Withholding	\$2,256.61
Total Payroll Liabilities		\$2,256.61
Total Liabilities		\$2,559.04
Equity		

Account Number	Account Name	Amount
Fund Balance		
3000	Unrestricted	\$1,008,135.91
3001	SOW Restricted Fund Balance	\$15,967.13
Total Fund Balance		<u>\$1,024,103.04</u>
Total Equity		<u>\$1,024,103.04</u>
Total Liabilities + Total Equity		<u><u>\$1,026,662.08</u></u>

Diocese of the West, OCA
Budget: Year to Date for the period of 01/01/2021 to 12/31/2021

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Account Number	Account Name	Actual	YTD Budget	% of Budget
<u>Income</u>				
<u>Unrestricted Income</u>				
4010	Parish Remittances	64,776.75	801,446.00	8%
4030	Stewards of the West	5,530.00	35,000.00	16%
	Total Unrestricted Income	70,306.75	836,446.00	8%
<u>Operating Investment Income</u>				
4110	Savings, Short-term CD Interest	71.75	1,000.00	7%
4120	OCCIF Operating Loan Interest	794.87	7,350.00	11%
	Total Operating Investment Income	866.62	8,350.00	10%
	Total Income	71,173.37	844,796.00	8%
<u>Expense</u>				
<u>Payroll Expenses</u>				
6010	Compensation	14,559.93	174,833.00	8%
6020	Employee Benefits	2,012.20	25,562.00	8%
6025	Deans' Stipend	1,600.00	14,400.00	11%
6030	Deans' Housing Allowance	400.00	9,600.00	4%
6035	Payroll Taxes	742.76	8,600.00	9%
6040	Payroll Fees	69.00	1,050.00	7%
	Total Payroll Expenses	19,383.89	234,045.00	8%
<u>Professional Fees</u>				
6110	Accounting Fees	0.00	2,000.00	0%
6120	Legal Fees	0.00	10,000.00	0%
6130	Misc. Professional Fees	0.00	500.00	0%
	Total Professional Fees	0.00	12,500.00	0%
<u>Travel</u>				
6210	Bishop Travel	0.00	12,000.00	0%
6230	Diocesan Council Meeting	0.00	18,000.00	0%
6235	Dean's Meeting Travel	0.00	1,000.00	0%
6240	Diocesan Hierarch Travel	0.00	35,000.00	0%
6245	Met Council Travel	0.00	3,000.00	0%
6250	Seminary Visit	0.00	3,000.00	0%
6255	Travel for Financial Audits	0.00	2,000.00	0%
6260	Travel for Other Business	0.00	3,000.00	0%
6265	Visiting Clergy Travel	0.00	9,000.00	0%
	Total Travel	0.00	86,000.00	0%
<u>Office Expenses</u>				
6310	Office Expenses & Supplies	0.00	3,400.00	0%
6315	Office Equipment	0.00	2,000.00	0%
6320	Diocesan Hierarch Cell Phone	0.00	1,400.00	0%
6325	Office Cell Phone	0.00	1,200.00	0%
6330	Internet	45.01	1,200.00	4%
6335	Accounting Software	0.00	3,000.00	0%
6345	Web Site Maintenance	2,400.00	2,400.00	100%
6350	Web Site Design	0.00	1,400.00	0%
6360	Background Checks	74.85	2,000.00	4%
6370	Bank Charges	60.46	500.00	12%
6380	Postage	0.00	1,000.00	0%
6390	Books and Publications	0.00	350.00	0%
	Total Office Expenses	2,580.32	19,850.00	13%

Insurance

6420	Property & Liability Insurance	0.00	5,000.00	0%
6430	Workers' Comp Insurance	0.00	1,500.00	0%
	Total Insurance	0.00	6,500.00	0%

Department of Missions

6510	Mission Priest Stipend	1,950.00	33,000.00	6%
6515	Mission Priest Housing Allowance	1,000.00	12,000.00	8%
6520	Mission Parish Support	500.00	6,000.00	8%
6530	Mission Director Expenses	0.00	13,000.00	0%
6540	Mission Board Meeting Expenses	0.00	1,500.00	0%
6560	Mission Development	0.00	19,300.00	0%
6570	Mission Priest Travel	0.00	2,000.00	0%
6580	Supply Priest Travel	0.00	4,000.00	0%
6585	Mission Director's Parish Expense	250.00	3,500.00	7%
6590	Clergy Moving Expenses	0.00	9,000.00	0%
	Total Department of Missions	3,700.00	103,300.00	4%

Department of Clergy and Parish Resources

6610	Deanery Activities	0.00	6,000.00	0%
6620	Youth Activities	0.00	8,000.00	0%
6630	Liturgical Education and Training	0.00	2,000.00	0%
6640	OCA Clergy Assistance Program	0.00	2,000.00	0%
6650	Liturgical Supplies	0.00	600.00	0%
6670	Clergy Pre-Assignment Assessment	0.00	2,400.00	0%
	Total Department of Clergy and Parish Resources	0.00	21,000.00	0%

Department of Stewardship

6710	Appeal Preparation and Mailing	0.00	2,000.00	0%
6720	Postage for Appeals	0.00	2,500.00	0%
6730	Online Donation Fees	0.00	500.00	0%
	Total Department of Stewardship	0.00	5,000.00	0%

Misc. Departments

6810	Department of Charities	0.00	6,000.00	0%
6820	Seminarian Financial Aid	5,000.00	12,000.00	42%
6830	Intern Program	0.00	8,000.00	0%
6840	Music Department	0.00	1,000.00	0%
6860	Refundable Disbursements	0.00	5,000.00	0%
	Total Misc. Departments	5,000.00	32,000.00	16%

OCA Expenses

6910	Central Church Support	18,110.05	275,000.00	7%
6920	OCA Liturgical Donation	0.00	1,000.00	0%
6930	AAC Expenses	0.00	11,000.00	0%
	Total OCA Expenses	18,110.05	287,000.00	6%

Special Events

7010	Diocesan Assembly	0.00	2,000.00	0%
7020	Fort Ross Event	0.00	1,000.00	0%
7030	Pan Orthodox Activities	0.00	2,000.00	0%
	Total Special Events	0.00	5,000.00	0%

Church of the Synaxis Expenses

7110	Duboce House Expenses	175.00	24,000.00	1%
	Total Church of the Synaxis Expenses	175.00	24,000.00	1%
	Total Expense	48,949.26	836,195.00	6%
	Net Income (Loss)	22,224.11	8,601.00	258%



Diocese of the West, OCA
Mission Funds Balance Sheet
as of 01/31/2021

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivalents		
1010	Checking at Wells Fargo 7933	\$3,262.46
Total Unrestricted Cash and Cash Equivalents		<u>\$3,262.46</u>
Board Designated Cash and Cash Equivalents		
1055	Missions CD 5483 - Capital One	\$13,994.22
1060	Missions CD 2678 - Wells Fargo	\$27,740.71
1065	Missions CD 2686 - Wells Fargo	\$26,289.33
1070	LCBA Missions Savings 4.5%	\$102,397.94
1080	Savings-Wells Fargo 2402 0.35%	\$65,536.43
Total Board Designated Cash and Cash Equivalents		<u>\$235,958.63</u>
Long Term Assets		
1825	30K OCCIF Loan (Missions Funds)	\$30,000.00
Total Long Term Assets		<u>\$30,000.00</u>
Total Assets		<u>\$269,221.09</u>
Liabilities		
Total Liabilities		<u>\$0.00</u>
Equity		
Fund Balance		
3002	Missions Restricted Fund Balance	\$269,221.09
Total Fund Balance		<u>\$269,221.09</u>
Total Equity		<u>\$269,221.09</u>
Total Liabilities + Total Equity		<u><u>\$269,221.09</u></u>



Diocese of the West, OCA
Mission Fund P&L
for the period of 01/01/2021 to 01/31/2021

Account Number	Account Name	Missions Restricted
Income		
Board Designated Income		
4210	Mission CD and Savings Interest	\$19.80
4220	OCCIF Mission Loan Interest	\$87.50
Total Board Designated Income		\$107.30
Total Income		\$107.30
Net Income (Loss)		\$107.30
<u>Summary</u>		
Beginning Fund Balance		\$269,113.79
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$107.30
= Ending Fund Balance		\$269,221.09



Diocese of the West, OCA
Pt. Reyes Fund Balance Sheet
as of 01/31/2021

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivalents		
1010	Checking at Wells Fargo 7933	\$3,976.29
Total Unrestricted Cash and Cash Equivalents		<u>\$3,976.29</u>
Board Designated Cash and Cash Equivalents		
1080	Savings-Wells Fargo 2402 0.35%	\$17,313.24
Total Board Designated Cash and Cash Equivalents		<u>\$17,313.24</u>
Long Term Assets		
1820	150K OCCIF Loan (Pt. Reyes Funds)	\$150,000.00
1850	National Securities Investment	\$457,352.82
Total Long Term Assets		<u>\$607,352.82</u>
Total Assets		<u>\$628,642.35</u>
Liabilities		
Total Liabilities		<u>\$0.00</u>
Equity		
Fund Balance		
3003	Pt. Reyes Restricted Fund Balance	\$628,642.35
Total Fund Balance		<u>\$628,642.35</u>
Total Equity		<u>\$628,642.35</u>
Total Liabilities + Total Equity		<u><u>\$628,642.35</u></u>



Diocese of the West, OCA
Pt. Reyes Fund P&L
for the period of 01/01/2021 to 01/31/2021

Account Number	Account Name	Pt. Reyes Restricted
Income		
Board Designated Income		
4240	OCCIF Pt. Reyes Loan Interest	\$343.75
Total Board Designated Income		<hr/> \$343.75
Total Income		<hr/> \$343.75
Net Income (Loss)		<hr/> <hr/> \$343.75
<u>Summary</u>		
Beginning Fund Balance		<hr/> \$628,815.37
+ Other Fund Balance Movements		<hr/> \$-516.77
+ Net Income / (Loss)		<hr/> \$343.75
= Ending Fund Balance		<hr/> <hr/> \$628,642.35



Diocese of the West, OCA
Scholarship Fund Balance Sheet
as of 01/31/2021

Account Number	Account Name	Amount
Assets		
Board Designated Cash and Cash Equivalents		
1050	Scholarship CD - Columbia Bank	\$40,833.08
Total Board Designated Cash and Cash Equivalents		<u>\$40,833.08</u>
Total Assets		<u>\$40,833.08</u>
Liabilities		
Total Liabilities		<u>\$0.00</u>
Equity		
Fund Balance		
3005	Scholarships Restricted Fund Balance	\$40,833.08
Total Fund Balance		<u>\$40,833.08</u>
Total Equity		<u>\$40,833.08</u>
Total Liabilities + Total Equity		<u><u>\$40,833.08</u></u>



Diocese of the West, OCA
Scholarship Fund P&L
for the period of 01/01/2021 to 01/31/2021

Account Number	Account Name	Scholarships Restricted
Income		
Board Designated Income		
4260	Scholarship CD Interest	\$4.16
Total Board Designated Income		\$4.16
Total Income		\$4.16
Net Income (Loss)		\$4.16
<u>Summary</u>		
Beginning Fund Balance		\$40,828.92
+ Other Fund Balance Movements		\$0.00
+ Net Income / (Loss)		\$4.16
= Ending Fund Balance		\$40,833.08



Diocese of the West, OCA
Restricted Funds Balance Sheet
as of 01/31/2021

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivalents		
1010	Checking at Wells Fargo 7933	\$7,617.86
Total Unrestricted Cash and Cash Equivalents		<hr/> \$7,617.86
Board Designated Cash and Cash Equivalents		
1050	Scholarship CD - Columbia Bank	\$40,833.08
1055	Missions CD 5483 - Capital One	\$13,994.22
1060	Missions CD 2678 - Wells Fargo	\$27,740.71
1065	Missions CD 2686 - Wells Fargo	\$26,289.33
1070	LCBA Missions Savings 4.5%	\$102,397.94
1075	East West Bank - PCD Insurance	\$323.47
1080	Savings-Wells Fargo 2402 0.35%	\$82,849.67
Total Board Designated Cash and Cash Equivalents		<hr/> \$294,428.42
Long Term Assets		
1820	150K OCCIF Loan (Pt. Reyes Funds)	\$150,000.00
1825	30K OCCIF Loan (Missions Funds)	\$30,000.00
1850	National Securities Investment	\$457,352.82
Total Long Term Assets		<hr/> \$637,352.82
Total Assets		<hr/> \$939,399.10
Liabilities		
Total Liabilities		<hr/> \$0.00
Equity		
Fund Balance		
3002	Missions Restricted Fund Balance	\$269,221.09
3003	Pt. Reyes Restricted Fund Balance	\$628,642.35
3004	Charity Restricted Fund Balance	\$379.11
3005	Scholarships Restricted Fund Balance	\$40,833.08
3008	PCD Kaiser Restricted Fund Balance	\$323.47
Total Fund Balance		<hr/> \$939,399.10
Total Equity		<hr/> \$939,399.10
Total Liabilities + Total Equity		<hr/> <hr/> \$939,399.10



Diocese of the West, OCA
Charity Restricted Funds Balance Sheet
as of 01/31/2021

Account Number	Account Name	Amount
Assets		
Unrestricted Cash and Cash Equivalents		
1010	Checking at Wells Fargo 7933	\$379.11
Total Unrestricted Cash and Cash Equivalents		<u>\$379.11</u>
Total Assets		<u>\$379.11</u>
Liabilities		
Total Liabilities		<u>\$0.00</u>
Equity		
Fund Balance		
3004	Charity Restricted Fund Balance	\$379.11
Total Fund Balance		<u>\$379.11</u>
Total Equity		<u>\$379.11</u>
Total Liabilities + Total Equity		<u><u>\$379.11</u></u>